



## Ridgeland Room Block Rebate Program

Groups with a confirmed room block of at least 5 rooms and 10 room nights minimum paid at a Ridgeland hotel are eligible for the Ridgeland Room Block Rebate Program at the reimbursement rate of \$4 per room night. Group bookings which qualify for the room rebate include associations, churches, reunions, schools, sports groups, weddings, travel clubs and motor coach tour groups.

Request for participation in the Ridgeland Room Block Rebate program should be made in writing to the Ridgeland Tourism Commission upon booking and prior to the dates of stay/event.

Reimbursement check will be made out to the organization booking the rooms.

Group Leader/Meeting Organizer should request a printout of the hotel rooming list upon check out and submit to Ridgeland Tourism Commission or group leader should request the hotel provide the printout of the rooming list to the Ridgeland Tourism Commission. Rebate payment will not be made without hotel confirmation of rooming list and rooms nights paid.

This program is not available to individual room bookings or commissionable bookings or rebates made by a third-party meeting planner/organization.

Reimbursement will be made to the organization booking the rooms upon submission of the following information to Ridgeland Tourism Commission (RTC) within 30 days after the event.

- Event/Meeting Name:
- Make Check Payable to:
- Contact Name:
- Event Dates:
- Address:
- Email:
- Phone:
- Lodging Property:
- # of Room Nights x \$4.00 = \$\_\_\_\_\_
- Arrival & Departure Dates:
- W-9

Information to be submitted to:

Ridgeland Tourism Commission  
Attn: Room Block Rebate Program  
1000 Highland Colony Parkway, Suite 6006  
Ridgeland, MS 39157

**Disclaimer:** Ridgeland Tourism Commission reserves the right to award rebate based on data received and at the discretion of the Commission. Room information provided may be audited for accuracy and sponsorship adjusted accordingly.